

CAO/CEO Executive Institute: Draft Schedule

This **draft** schedule is provided to help plan your participation for the Institute. Topics and timing are confirmed, but specific presenters may shift as final confirmations are made. A final agenda with presenters will be shared closer to the program start.

December Residency Program Location Update: All December residency sessions will now be held at the Capital Event Room, located inside of the Residence Inn by Marriott, 1121 15th Street, Sacramento, California, 95814.

Module 1: Public Service Leadership Foundations (Onsite - Sacramento)

December 10, 2025

8:00 – 9:00 AM | Breakfast (Dining Area at Residence Inn by Marriott)
9:00 – 9:30 AM | Check-In
10:00 – 12:00 PM | Setting the Leadership Stage
12:00 – 1:00 PM | Lunch
1:00 – 5:00 PM | Board and CAO Relationships
5:30 – 6:30 | *Tentative* Welcome Reception

December 11, 2025

8:00 – 8:30 AM | Breakfast (Dining Area at Residence Inn by Marriott)
8:30 – 9:00 AM | Reflections
9:00 – 12:00 PM | Social Styles Inventory
12:00 – 1:00 PM | Lunch
1:00 – 5:00 PM | Courageous Leadership
6:00 – 8:00 PM | Group Dinner with HR Executive Institute Cohort

December 12, 2025

8:00 – 8:30 AM | Breakfast (Dining Area at Residence Inn by Marriott)
8:30 – 9:00 AM | Reflections
9:00 – 12:00 PM | Assertive Communication
12:00 – 1:00 PM | Lunch & Group Picture
1:00 – 3:00 PM | CEO/CAO Leadership Panel

Module 2: Career Journeys (Virtual - Zoom)

January 21, 2026

1:00 – 1:30 PM | Reflections
1:30 – 4:00 PM | What Got You Here Won't Get You There

Module 3: County Operations (Virtual - Zoom)

February 18, 2026

1:00 – 1:30 PM | Reflections

1:30 – 4:00 PM | County Operations

Module 4: Governance Trends (Virtual - Zoom)

March 18, 2026

1:00 – 1:30 PM | Reflections

1:30 – 4:00 PM | Civility, Governance, and Engagement

Module 5: Self and Social Awareness (Onsite – Location TBD)

April 16, 2026

8:30 – 9:00 AM | Reflections

9:00 – 12:00 PM | Navigating Political Environments

12:00 – 1:00 PM | Lunch

1:00 – 5:00 PM | Board Relationships

6:00 – 8:00 PM | Group Dinner

April 17, 2026

8:30 – 9:00 AM | Reflections

9:00 – 12:00 PM | Self Care within Public Service

12:00 – 1:00 PM | Lunch

1:00 – 3:00 PM | Graduation with Keynote Address

Post-Institute: Application in Action (Virtual - Zoom)

May 13, 2026

1:00 – 3:00 PM | Applications in Action